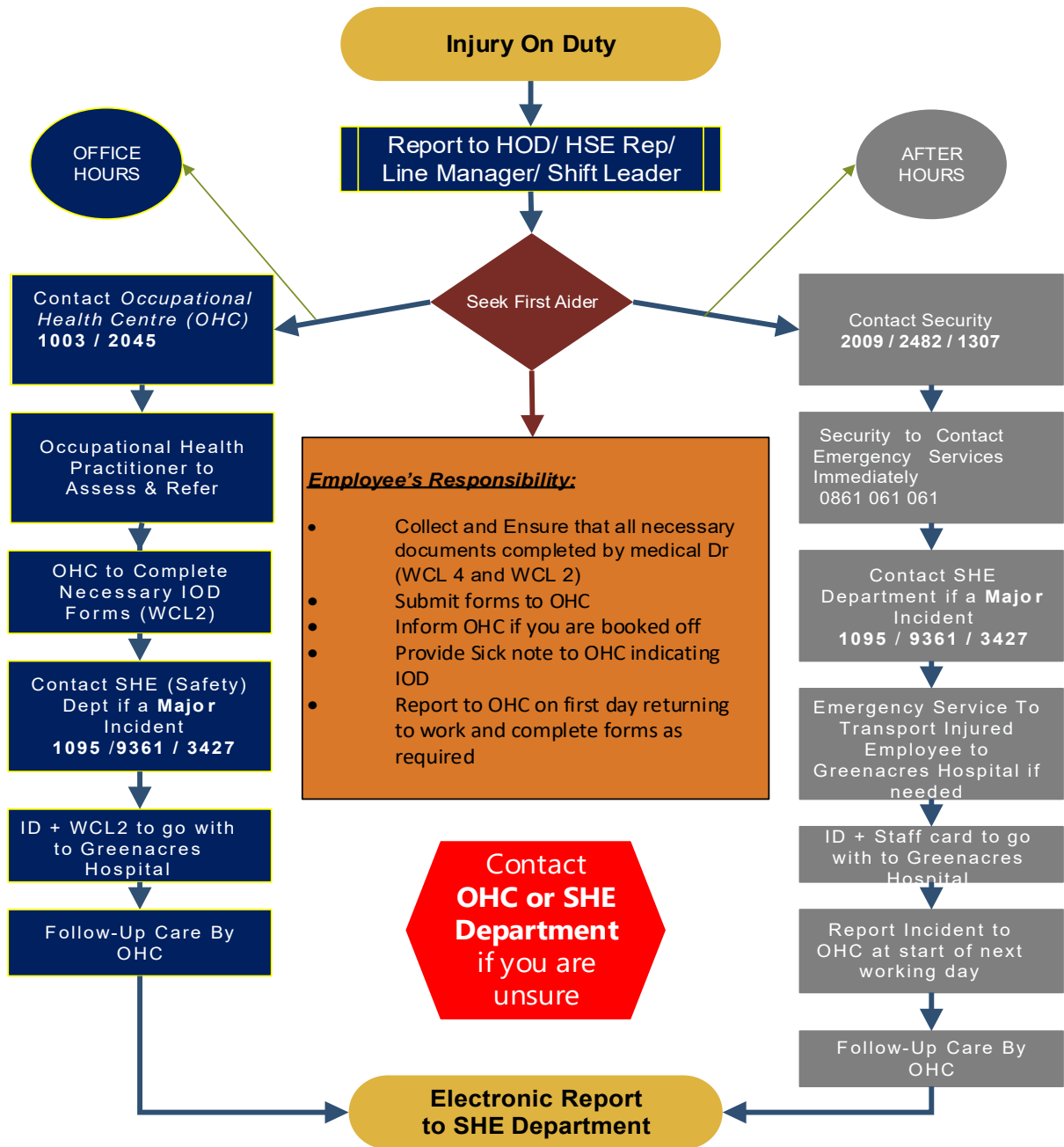


IOD Process Flow



**Employee's Responsibility:**

- Collect and Ensure that all necessary documents completed by medical Dr (WCL 4 and WCL 2)
- Submit forms to OHC
- Inform OHC if you are booked off
- Provide Sick note to OHC indicating IOD
- Report to OHC on first day returning to work and complete forms as required

**Contact OHC or SHE Department if you are unsure**

**Emergency Contact Numbers**

**Protection Services**  
2009 / 3636 / 2342 (Emergency)

**Occupational Health Centre (OHC)**  
1003 / 2045 (North) - 5062 (George) / occupationalhealth@mandela.ac.za

**Ambulance Service ( After Hours Only) RELAY EMS 060 978**  
1415 / 0861 061 061

**SHE Department (Safety)**  
1095 / 9361 / 3427 / SHE@mandela.ac.za